

Employment Application
Roots and Fruits Preschool

We do not discriminate on the basis of race, religion, national origin, color, sex, orientation, age, or ability. It is our intention that all applicants be given equal opportunity and that selection decisions are based on job-related factors.

General Information

Today's Date: _____ Roots & Fruits Parent? ____ Yes ____ No

Position Applying For: _____

Last Name: _____ First Name: _____ Middle Name: _____

Date of Birth: _____ Social Security #: _____

Address: _____

E-mail Address: _____ Phone Number: _____

Have you ever been convicted of a crime against a child? ____ Yes ____ No

If yes, explain:

Has a court ever denied parental, custodial, or visitation rights as a result of neglect or child abuse? ____ Yes ____ No If yes, explain:

Availability

I can begin work starting on this date: _____

I can work the following days and times: (select all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday
7:30am – 1:30pm					
9:30am – 3:30pm					
12:00pm – 5:30pm					
Other Times					

Please note the times listed here are not reflective of the shifts you may be asked to work.

For substitute teachers only: (select all that apply)

I can be available to work if I am called:

- The morning I am needed
- 1 day in advance
- 2-4 days in advance
- 1 week in advance
- 2 weeks + in advance
- Other: please explain

Skills, Education, Employment, Qualifications, References

Are you CPR Certified: Yes No If yes, expiration date:

Are you First Aid Certified: Yes No If yes, expiration date:

Additional Certifications:

Education

	School Name	Dates Attended	Diploma/Degree/ Certificate	Major/ Subjects
High School				
College				
Other:				

Employment /Volunteer History

Please list your three most recent paid or volunteer positions.

Employer Name	Dates Worked	Position/ Job Title	Part Time/ Full Time/ Per Diem	Staff/ Volunteer	Employer Address	Contact Person and Phone Number

Reason for Leaving:

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Child Care Experience

Please full state your child care experience to include work in licensed child care centers, public or private schools, recreation programs, or with registered family child care providers.

Name of Organization	Dates of Involvement	Responsibilities

Please list relevant Training, Certifications, Relevant Coursework:

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References

Please list two non-family references who can speak to your work history/ education.

Name	Phone Number	Profession	Relationship & Years Known

Personal Reflections

Please write a short reflection on why you would like to work at Roots and Fruits preschool. You may attach a separate page if necessary.

Affadavit: I certify that everything in this application is true and correct to the best of my knowledge. I understand that misleading or incorrect statements or consequential omissions may render this application void, or if employed, would be cause for termination. I authorize individuals or institutions named in this application to give any information regarding my employment, character, qualifications, hereby releasing them from all liability for issuing such information.

Signature: _____ Today's Date: _____